



Town of Fairfax
Select Board Meeting
December 17, 2018 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steven Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Bessette, Duane Leach and Sheri Rainville.

Public Present Bill Stygles

Employees Present: Brad Docheff (Town Manager), Deb Woodward

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Announcements/Additions:

Minutes: 12-3-18 S. Bessette made the motion to accept the minutes as written, seconded by Sheri all in favor.

Accounts Payable & Payroll Warrants: The Town warrants were reviewed by Randy, Utility warrants were reviewed by Sheri, approved by the Board.

Public Comment None

Correspondence: A letter of complaint was received from Kelly Hays regarding our Animal Control Officer, Bill Stygles. The Selectboard reviewed the letter; spoke with Bill regarding the incident. Bill provided a letter from the person whom brought the dog to his residence. The dog's owner was never found. The Selectboard expressed concerns over discrepancies of the letter from K. Hays. Bill has been the Animal Control Officer for the Town of Fairfax for approximately 10 years with no complaint. Our current procedures will stay the same. Should an "extraordinary" situation like this occur in the future, Bill will reach out to the Town Manager for future actions, if needed. Brad did try to reach K. Hays regarding this letter, but no return phone call was received.

Proposed Verizon Contract: Brad has been in communication with Andrew Davis from Verizon. The contract has been updated to current changes. There are still some questions we need clarified. Some of the changes made are language changes, rental payment will be \$2250.00 per month, a 15% fee for co-location of other providers has been added. Brad will continue to work with Andrew Davis. Future steps will be public input, legal review and zoning requirements.

Town Manager updates:

- A letter to D. Jay Leach has been sent confirming the end of health insurance coverage and the end of paying the balance of his salary not received by workers compensation. Brad has requested the Selectboard to have a hearing on January 14, 2019 to terminate this position. The letter has been sent out certified, return receipt. No confirmation has been received at this time. The board approved the request for a hearing.
- David Raymond: Battalion Chief Fairfax Fire Dept. has been working with Brad to assist in getting the sidewalks plowed. David furnished the Fire Dept. 4 wheeler with a plow and cleared the sidewalks on Hunt Street and the new sidewalk on Main St. This is a trial run but a much appreciated Thank you to David and the Fire Dept.
- Tim Germaine: Highway Supervisor has also been extremely helpful in the search for equipment necessary and any materials (sand) needed.
- Hickok & Boardman: The 2019 Insurance Policy was received. The 2018 rate was \$70,217.78 the 2019 rate is \$70,408.55. Our safety training will continue in the policy, new is a money and securities policy. S. Bessette made the motion to allow the Town Manger authority to sign the policy, seconded by Duane, all in favor.

Other Business:

Adjournment:

At 7:40 Sheri made the motion to adjourn, seconded by S. Bessette, all in favor.

The minutes were respectfully submitted by Amy Sears, Admin. Asst. to the Selectboard

Steven Cormier- Chair
Fairfax Selectboard

**** The recorded meeting is available through LCATV or the Town's website. ****